

**BOARD OF COUNTY COMMISSIONER'S NOTICE AND
AGENDA FOR THE REGULAR SCHEDULED MEETING OF**

**MONDAY, SEPTEMBER 24, 2018
AT 1:00 P.M.**

**CLEVELAND COUNTY OFFICE BUILDING
201 SOUTH JONES, SUITE 200, NORMAN, OKLAHOMA 73069**

Prayer and Pledge of Allegiance

A. Meeting called to order

B. Quorum call.

C. Approve, Amend, or Modify the Minutes of the Regular Meeting of September 17, 2018.

D. Old Business –Discussion, Consideration, and/or Action on the following:

- 1. BID #HD-1874** – Janitorial Service Contract for the Cleveland County Health Departments located at 250 12th Ave, N.E., Norman OK and 424 S. Eastern, Moore OK. The bid term will be from October 3, 2018 through October 4, 2019 with the option to renew up to two (2) years on an annual basis.
- 2. BID #HWY- 1875** – Non-Encumbered Contract for Concrete Contractor for the County Commissioners. The bid term will be from award date through May 4, 2019.
- 3. BID #SHE-1876** – Non-Encumbered Contract for Body Armor for the Sheriff's Department.

E. Items of Business - Discussion, Consideration and/or Action regarding the following:

The following items, E1 – E12 are Consent Items and are routine in nature

- 1. Claim Form ODOT 324a/** Payment for Parcel 13 in the amount of \$2,500.00 to be paid to Pinnacle Consulting for secure acquisitions on Project 31129(04) 156th Ave.
- 2. Claim Form ODOT 324a/** Payment for Parcel 12, 12.1 in the amount of \$1,350.00 to be paid to Pinnacle Consulting for secure acquisitions on Project 31129(04) 156th Ave.
- 3. Resolution** formally approving the use for secure electronic signatures as “authorized officers” for the Financial and Payroll Software Computer Systems as defined in 62 O.S., Section 601-606, also known as the Oklahoma Uniform Facsimile Signature of Public Officials Act.

4. **Amendment** of the Cleveland County Clerk Change -Over Account Resolution to add one (1) additional cashier and adding additional startup money of \$100.00 for customer change. The total number of County Clerk cashier’s will be six (6) and daily start- up money for customer change will be \$600.00 with each cashier having \$100.00 in change in their drawer.
5. **Memorandum of Understanding** between Cleveland County Clerk and eRecording Partners Network (ePN) that will permit ePN to electronically file documents with the County Clerk’s Office.
6. **Accept**, from Bob Moore Ford, the **donation** of used light-bars, deck lights, brush guard, prisoner partition and consoles for a Cleveland County Sheriff Department Dodge Charger.
7. **Invoice #83118** from Haskell Lemon Construction Company in the amount of \$63,026.06 for Construction Services on Project DR-4117-9A Harrah Newall Rd, 89th to 149th Street.
8. **Approve Sale** of the following County owned property:
 - a. OCC2-STME6- D-001 Stone Meadows Estates VI, Common Area D to James Edward and Mary Brooks in the amount of \$50.00.
 - b. MC2-KNGM1-4-13-001 Kings Manor 1, Lot 13 – Block 4 to Zachary A Cashman in the amount of \$6,100.00.
 - c. Section 26 township 9 Range 1E, 2 Acres Part S/2 NE/4 Beginning 132 ft. North of SE/C West 2640 ft. North 33 ft. East 2640 ft. South 33 ft. Point of Beginning to Monte and Linda Edminsten in the amount of \$300.00.
9. **Approve** the following 2017-2018 Lapsed Appropriations:

a. County Clerk Lien Fee Fund	\$	2,357.92
b. Early Settlement Central Cleveland Co. Fund	\$	1,863.26
c. Fairgrounds Fund	\$	12,521.42
d. Highway Unrestricted Fund	\$	135,009.39
e. Sheriff Commissary Fund	\$	25,342.78
f. Sheriff Courthouse Security Service Fee Fund	\$	13.50
g. Sheriff Revolving Fund	\$	13,784.25
10. **Approval of the following Cash Fund Appropriations:**

a. Assessor Revolving Fund	\$	278.00
b. Bridge Capital Improvement Fund	\$	77.99
c. CDB Grant Disaster Recovery Fund	\$	75,697.20
d. Child Abuse Prevention Fund	\$	31.64
e. County Bridge and Road Improvement Fund	\$	42,260.16
f. County Commissioners Building Fund	\$	278.81
g. County Clerk Lien Fee Fund	\$	2,866.80
h. County Clerk Preservation Fee Fund	\$	27,146.24
i. Court Clerk Revolving Fund	\$	11,697.06
j. DA Incarceration Costs Fund	\$	979.42
k. Drug Court Revolving Fund Adult Fund	\$	690.14

l. Early Settlement Cleveland County Fund	\$ 7,218.90
m. Fairgrounds Fund	\$ 18,154.00
n. Health Fund	\$ 6,436.04
o. Highway Unrestricted Fund	\$ 759,945.38
p. Juvenile Drug Court Revolving Fund	\$ 13,019.41
q. Sales Tax Fund	\$ 782,927.23
r. Sheriff Commissary Fund	\$ 29,029.05
s. Sheriff Courthouse Security Service Fee Fund	\$ 11,209.75
t. Sheriff Environmental Reward Fund	\$ 105.00
u. Sheriff Federal Share Revenue Fund	\$ 12.70
v. Sheriff Jail Fund	\$ 2,860.46
w. Sheriff Revolving Fund	\$ 110,397.70
x. Sheriff Service Fees Fund	\$ 60,374.32
y. Treasurer Certification Fee Fund	\$ 4,460.00

11. Review, Audit, Approve or Disallow Blanket Purchase Orders submitted. A report will be available for distribution at the meeting or may be obtained from the County Clerk.

12. Review, Audit, and approve or disallow claims for Payment of Personal Services, Travel, maintenance & Operations, and Capital Outlay. A report will be available for distribution at the meeting or may be obtained from the County Clerk.

END OF CONSENT

F. New Business:

(As per 2001 O.S. 25 § 311.A.9 – “New Business”, as used herein, shall mean any matter that was not known about or which could not have been reasonably foreseen prior to the time of posting.)

G. Commissioner’s Discussions regarding County Business.

H. Public Comment:

(Comments from public will be allowed on any item listed in the agenda or discussed by the Commissioners in the meeting. Public comment is limited to two (2) minutes per item. Persons wishing to be heard must sign up at the beginning of the meeting and identify items they wish to speak about.)

I. Adjourn.

Filed and Recorded in the County Clerk’s Office



Date and Time Posted: September 21, 2018 9:23am *Jimmy Belinson*
County Clerk or Deputy
by Jon Skelton Deputy